


MEMORANDUM

DATE: February 21, 2024
TO: Mayor Lankford & City Council
VIA: Mercy Rushing, City Manager
FROM: Cindy Karch, City Secretary 
SUBJECT: Budget Amendment FY 2023 Budget

Background Information:

Despite careful planning and budgeting, the total expenses for the purchase of the two fire trucks and Park Central Street construction exceeded the tax revenue note issued in 2023. Combined costs came in over budget by \$747,700.06.

Because both items are critical for our community and infrastructure, I propose a transfer from the General Fund to the Fire Department Capital Fund to cover the remaining cost of the two trucks. The attached budget amendment will acknowledge that the council approves of this transfer.

Recommendation:

It is the recommendation of staff that the council approve the ordinance.

Final Disposition:

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MINEOLA, TEXAS AMENDING THE 2023 BUDGET EXPENDITURES FOR FISCAL YEAR ENDING SEPTEMBER 30, 2023; AUTHORIZING EXPENDITURES AS SET OUT IN SUCH BUDGET AMENDMENT AND PROVIDING FOR EFFECTIVE DATE

WHEREAS, the City Council of the City of Mineola, Texas, adopted Ordinance No. 22-09-19-2 on September 19, 2022, approving expenditures for the fiscal year ending September 30, 2023 pursuant to the laws of the State of Texas; and

WHEREAS, it is necessary to amend the 2023 budget.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MINEOLA, TEXAS:

Section 1. The appropriation amounts of the official budget of the City of Mineola for the fiscal year ending September 30, 2023 are hereby amended as described below:

Section 2. To provide for line-item adjustments as necessary.

Section 3. The amendments to authorized appropriations for the fiscal year ending September 30, 2023, are summarized in Exhibit “A”, hereto attached.

Section 4. The City Manager is hereby authorized to make intra-departmental and inter-departmental fund transfers within a fund during the fiscal year as becomes necessary in order to avoid the over-expenditure of a particular object code or department.

Section 5. A true and correct copy of the Amended Budget is hereby directed to be filed in the office of the City Secretary and said Amended Budget is made part of this Ordinance by reference as though fully copied herein verbatim.

Section 6. It is being deemed by the City Council that this Ordinance shall go into immediate effect and force after its passage, approval, and publication according to law.

APPROVED and ADOPTED by the City Council of the City of Mineola, Texas on the 26th of February, 2024.

Jayne Lankford, Mayor

Attest:

Cindy Karch, City Secretary

BUDGET AMENDMENT REQUESTS

Account	Description	DEBT	CREDIT	
		(Decrease Revenue) (Increase Expense)	(Increase Revenue) (Decrease Expense)	
101-42400-000	MEREDITH GRANT INCOME	\$ 193,500.00		
101-43600-000	TRANSFER IN		\$ 2,060.00	
101-53756-006	MEREDITH GRANT EXPENSE		\$ 191,440.00	
101-41001-000	CURRENT YEAR TAXES		\$ 164,565.00	
101-41145-000	REFUSE COLLECTIONS		\$ 49,500.00	
101-51001-006	SALARIES & WAGES SUP		\$ 120,000.00	
101-51001-007	SALARIES & WAGES SUP		\$ 59,300.00	
101-53655-007	RADIO TOWER CONSTRUCTION		\$ 354,224.00	
101-53002-008	SOLID WASTE COLLECTION		\$ 19,204.48	
101-58400-900	TRANSFER OUT - OTHER FUNDS	\$ 19,093.42		
101-58880-900	TRANSFER OUT - FIRE DEPT CAP	\$ 747,700.06		
Total General Fund		\$ 960,293.48	\$ 960,293.48	\$ -
129-43600-000	TRANSFER IN		\$ 175,000.00	
129-57100-000	PRINCIPAL PAYMENT	\$ 95,000.00		
129-57110-000	INTEREST PAYMENT	\$ 80,000.00		
Total I&S CO 2022		\$ 175,000.00	\$ 175,000.00	\$ -
152-42180-000	INTEREST INCOME		\$ 2,893.67	
152-43600-000	TRANSFER IN		\$ 747,700.06	
152-44000-000	BOND PROCEEDS		\$ 1,797,849.53	
152-53045-000	GENERATOR FEES & MAI	\$ 1,780.35		
152-56505-000	EQUIPMENT	\$ 4,865.40		
152-56700-000	VEHICLES PURCHASE	\$ 2,645,549.59		
152-57800-000	CAPITAL LEASE - PRIN		\$ 118.73	
152-57810-000	CAPITAL LEASE - INT	\$ 119.30		
152-39910-000	FUND BALANCE		\$ 103,752.65	
Total Fire Dept Capital Fund		\$ 2,652,314.64	\$ 2,652,314.64	\$ -